



## Beneficiary Application for 2019

**2019 DEADLINE: October 15<sup>th</sup> 2018 by 5:00 P.M.**  
**NO LATE APPLICATIONS WILL BE ACCEPTED**

Applications can be mailed or hand delivered.

All applications that are mailed must be postmarked on or before October 11<sup>th</sup>, 2018 and mailed to:

A VINTAGE AFFAIR  
PO Box 1016  
Franklin, Tennessee 37065

All applications that are hand delivered must be delivered prior to the deadline to:

A VINTAGE AFFAIR FOUNDATION  
130 Ninth Ave. South  
Franklin, Tennessee 37064

### **Mission Statement:**

**A Vintage Affair aims to provide a significant financial contribution to a non-profit organization whose services benefit the Williamson County community without prejudice as to race, color, creed, national origin or religious affiliation. All funds contributed to the non-profit organization are designated for programs that directly support the well-being of women and children in need.**

### **ELIGIBILITY CRITERIA – All applicants MUST meet ALL of the following criteria:**

- A legally established Tennessee not-for-profit organization whose assets do not benefit private individuals.
- The applicant's programming, administrative practice, and board membership do not discriminate on the basis of race, color, national origin, sex or handicap.
- The organization can demonstrate sound managerial and fiscal competence.
- The organization demonstrates a legitimate need for funding.
- Programs and services MUST meet the requirements of A Vintage Affair's Mission Statement (above).
- The organization has an active Board of Directors or a volunteer group actively guiding the organization's policies.

### **RESTRICTIONS – Amounts awarded may not be used for the following:**

- Purposes that are not within A Vintage Affair's Mission Statement, or the applicant's proposed purpose.
- Fixed operating expenses, including salaries for employees and/or staff.
- Entertainment costs (e.g. theater parties, museum opening, receptions, fund raising, awards, etc.).
- Endowments.

### **SELECTION CRITERIA:**

- Merit of the proposed overall project.
- History and stability of the applicant.
- Ability to demonstrate need for funding and budget appropriateness.
- Clarity and conciseness of program narrative, and description of event or programs.
- Expressed objectives of the applicant and the ability to achieve the objectives.
- Demonstrate community interest and an ability to assist A Vintage Affair in its events.

# APPLICATION

A Vintage Affair Foundation annually raises and distributes funds to local charitable agencies devoted to the overall well-being of women and children in Williamson County. We ask that selected beneficiaries assist AVA in its fundraising activities by volunteering and assisting in other ways.

Because available grant funds are limited and highly dependent on community involvement from that given year, some qualified proposals may not receive the entire grant request.

Applications must be received by the date as provided on page one of the Beneficiary Application. Additional pages may be used if needed. All applications will be reviewed by the AVA Beneficiary Committee and approved by the AVA Board of Directors. Selected beneficiaries will be notified by email or mail by January 1<sup>st</sup>.

If your answer requires more space than allowed, please attach an explanation to this application.

Name and Address of Organization: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Are you a Tennessee entity? \_\_\_\_\_ If no, what state is your entity formed under: \_\_\_\_\_

Is your entity in good standing with the Tennessee Secretary of State? \_\_\_\_\_

If not in good standing, please explain: \_\_\_\_\_

\_\_\_\_\_

Name of Director: \_\_\_\_\_

Name of Chairman of Board: \_\_\_\_\_

Names of Board members: \_\_\_\_\_

\_\_\_\_\_

Mission of Organization: \_\_\_\_\_

History of Organization: \_\_\_\_\_

Current sources of funding: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Geographic area served by organization: \_\_\_\_\_

\_\_\_\_\_

Programs that serve women and/or children in Middle Tennessee: \_\_\_\_\_

\_\_\_\_\_

What specific project(s) will be funded by the proceeds (please try to quantify as reasonably as possible the number of children and/or women that would benefit, and amounts that would go towards each program specifically):

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Requested donation amount: \_\_\_\_\_

Has this organization received funds from AVA in the past? \_\_\_\_\_ If so, please describe the amount(s) received, and what specifically the funds were used for: \_\_\_\_\_

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Is the applicant and its Board of Directors willing to assist AVA in its fundraising events? \_\_\_\_\_

If yes, please give a description of the assistance you will provide (underwriting, marketing, volunteering, ect.) :

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Any other information that you believe may be relevant to your request: \_\_\_\_\_

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- Please include a copy of your most recent Financial Report for Registered Charitable Organizations that you filed with the State of Tennessee Secretary of State.

Signature

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Title

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Date

Use of the funds by a beneficiary are strictly limited and may only be used for purposes that fall within A Vintage Affair's Mission Statement. Should a beneficiary desire to use funds for purposes other than those included in the application or which were approved by A Vintage Affair's Board of Directors, the Beneficiary must obtain approval from A Vintage Affair's Board of Directors *prior* to expending the amount.

A VINTAGE AFFAIR RESERVES THE ABSOLUTE RIGHT TO DESIGNATE FUNDS IN ANY AMOUNT AT ITS COMPLETE DISCRETION FOR EMERGENCY PURPOSES ITS BOARD OF DIRECTORS DETERMINES ARE NEEDED.